



# OTIS A MASON ELEMENTARY SCHOOL

## **School Advisory Council Meeting- Media Center Tuesday September 10<sup>th</sup>, 2019 3:30pm**

*Faculty Members in Attendance: Leslie Bendt, Annie Raynor, Anna Sabate, Laura Strauss, Virginia Jones, Debra Marhanka, Mary Kobyrn, Hailey Fletcher, Jill Hillier, Traci Clark, Abigail Blocker, Wanda English, Torei Austin*

*Parent Members in Attendance: Jessica Harris, Kim McManus, Julia Orellana, Summer Edwards, Kayla Collins, Samantha Gormley*

*Non-Voting Participant Attendance: Deb Crupi, Bill Mignon*

- Call to Order**  
3:36 – Torei Austin
  
- Introductions**
  
- Vote on new members, secretary, treasure, and co-chair**
  - Ms. Kobyrn motions to vote in new members, Ms. Marhanka seconds. Motion approved.
  - Ms. McManus motions to approve Virginia Jones as 2019 – 2020 co-chair, Ms. Orellana seconds. Motion approved.
  - Ms. Sabate motions to approve Annie Raynor as 2019 – 2020 secretary, Ms. Strauss seconds. Motion approved.
  - Ms. Harris motions to approve Ms. Collins as 2019 – 2020 treasurer, Ms. Bendt seconds. Motion approved.
  
- Approve agenda for meeting**
  - Ms. Bendt motions to approve the agenda, Ms. Orellana seconds. Motion approved.
  
- Review and approve minutes from May 14, 2018 meeting**
  - Austin requests that all members review tonight’s agenda. Members review. Ms. Strauss motions to approve minutes, Ms. Sabate seconds. Motion approved.
  
- Vote on proposed meeting schedule for 2019-20 school year**
  - Austin requests all members review proposed meeting dates. Ms. Blocker motions to approve the meeting dates, Ms. Orellana seconds. Motion approved.
  
- Review and revise SAC bylaws and the purpose of SAC**
  - Jones requests all members review SAC bylaws. Ms. McManus suggests adding in role description of treasurer. Bylaws will be updated and voted on at the next meeting.
  
- Administer SAC composition survey**
  - Ms. Austin and Ms. Jones explain the purpose of the SAC composition survey. Survey is distributed. SAC members complete and return.

- **Financial Report**
  - **Account 102 - \$4,563.48**
  - **Account 805 - \$1,491.54**
  - **Total - \$6,055.02**
  - **Right now, the account is reflecting slightly over \$7,000, but does not reflect funds that have been spent on Ms. Bendt's SSYRA project from the 2018-2019 school year. The reported numbers are what will show in the account when all funds are taken out.**
  
- **Request of Funds**
  - **Mitch Gurick – Mr. Gurick requests up to \$400 for STEM fair money. School STEM fair will be December 12<sup>th</sup>. Supplies are need for activity stations at STEM night. Ms. Orellana motions to approve Mr. Gurick's proposal. Ms. Bendt seconds. Motion approved.**
  
- **Assistant Principal Update: Jill Hillier**
  - **Yankee Candle fundraiser has begun, from September 9<sup>th</sup> – 20<sup>th</sup>.**
  - **A moment of silence will be observed for Patriot Day.**
  - **Sept 17<sup>th</sup>- Constitution Day. Wednesday, 9/11 is Character Counts Fairness day – staff and students wear orange**
  - **LEAD & Character Count Celebration is Sept. 27<sup>th</sup>**
  - **October is Responsibility – Wear green on the first Wednesday, Oct. 2<sup>nd</sup>**
  - **New playground is in the process of being built - first manatee money reward will be VIP access to the new playground**
  - **Positive Behavior Referrals – teachers submit to administration, administration comes into classroom an acknowledges students. All students with positive behavior referrals get put into a raffle for a t-shirt. Referring**
  - **iReady testing is wrapping up. Window was extended due to Hurricane Dorian.**
  - **(SIP) School Improvement Plan overview: Mason is a B school, we have identified areas to work on, the first area is ELA and Math learning gains in two subgroups: students w/ disabilities and Black students. To improve learning gains, an intervention block is now a part of every grade level's schedule. We have been approved for a computer lab teacher who will run iReady math in the computer lab who will help students get required minutes and pull small groups for instruction. We are using specific, researched-based interventions (based on ESSA) this year. Working closely with the district curriculum staff, who are coming out monthly to support every grade level. The other school improvement goal is behavioral: implementing PBIS and Conscious Discipline school-wide.**
  
- **New Business**
  - **Leslie Bendt - Media Advisory Council: Ms. Bendt is asking for volunteers who will help with the Media Advisory Council, a mixture of parents and faculty who review content of challenged books. The committee needs a balance of faculty and non-faculty.**
  
- **Adjourn**
  - **4:37pm: Ms. Harris motions to adjourn, Ms. English seconds. Motion approved.**