



OTIS A MASON ELEMENTARY SCHOOL

School Advisory Council Meeting- Mrs. Austin's classroom Tuesday, November 12, 2019 3:30pm

Faculty Members in Attendance: Nigel Pillay, Anna Sabate, Laura Strauss, Debra Marhanka, Mary Kobyrn, Abigail Blocker, Wanda English, Traci Clark

Parent Members in Attendance: Jessica Harris, Julia Orellana, Kayla Collins

Non-Voting Participant Attendance: Bill Mignon, Annie Raynor, Jordyn Varughese, Torei Austin, Virginia Jones, Hailey Fletcher, Sheryl Lepera

- Call to Order**
 - 3:38pm – Kobryn motions, Marhanka seconds – motion approved
- Approve Agenda for meeting**
 - Harris motions, Orellana seconds – motion approved
- Review and approve minutes from October 8, 2019 meeting**
 - Sabate motions, McManus seconds – motion approved, pending edits to the 'Financial Report' section.
 - 'Financial Report' section – edit to remove “pending a deduction of \$1793.79”
- Member composition**
 - Currently there are more staff than parents/community members and our membership must be 51% parents/community members.
 - Need to reduce the number of staff to 5 voting members.
 - Mrs. Raynor volunteered to stay on as secretary, but remove herself as a voting member.
 - Ms. Harris motions to vote to update the voting membership composition, Ms. English seconds – motion approved
 - Updated voting members list: Anna Sabate, Traci Clark, Debra Marhanka, Nigel Pillay, Mary Kobryn, Kim McManus, Edwards, Collins, Gaines, Harris, Orellana
- Financial Report**
 - No changes from last report – still \$3,548.91 in first account, \$1,491.54 in second account
 - Pending changes: \$400 (STEM), \$172 (iReady books), \$235.52 (Brag Tags)
- Request of Funds**
 - Sheryl Lepera – requesting \$434 for supplementary reading and writing materials to increase student engagement
 - Dr. Pillay needs to check if this resource is district approved
 - Ms. Sabate proposes purchasing double to better accommodate the large kindergarten team

- **Ms. Orellana moves to approve, Ms. Sabate seconds – Motion passes (pending district approval)**

- **Principal Updates-Nigel Pillay**
 - **Extending the Book Fair until Tuesday, November 19th**
 - **Thanksgiving Luncheon – Thursday, November 21st**
 - **Still pending final approval to open the new playground – needs to pass inspection**
 - **Yankee Candle Fundraiser - \$35,534 sold. School receives \$14,213 (minus fees, i.e. shipping and trinkets – approx. \$1,500). We will profit approx. \$12,000. Slightly down from last year but still very grateful as this is our only fundraiser.**
 - **Thanksgiving baskets – short on turkeys. We need 40 turkeys and we have 0.**

- **New Business**
 - **Guest Speaker: Mr. Bill Mignon**
 - **There are 4 schools in Mr. Mignon’s district, and he attends all their SAC meetings. Mr. Mignon is on the outreach board for Flagler Hospital and a big topic of discussion and need for awareness is e-cigarettes. It is becoming a problem for our students in middle and high school.**
 - **Mr. Mignon is here to support us and wants our committee to know that if anyone has any questions or specific concerns, please bring them to him. He is here to help.**
 - **Dr. Pillay would like to start bringing current legislative issues and platforms as they pertain to education to our team.**

- **Adjourn**
 - **4:28 – Ms. Harris motions, Ms. Orellana seconds. Motion approved.**