FAQ's for Families & Guardians

1.) My child has not finished reading their book and they are scheduled for their library resource day?

 They can renew the current book(s), or with classroom teacher approval, return it when they are ready, before the next scheduled library visit.

2.) How often will my child visit the library?

We are working on a five-day rotation this year. When considering Wacky Wednesday, library visits are typically every six days, excluding weekends and holidays.

3.) Can I check to see what my child(ren) has checked out?

Yes. Click on this link, select Otis A. Mason, then enter your child's pupil number and HAC passcode in the upper login section. You can also hold and renew books online. This online interface is very friendly. We are also happy to show this to you during a library visit. We also email library notices quarterly.

4.) What if my child loses a book?

If a book is truly lost, we ask that it be replaced in the same format (hardback, paperback) or payment be made to replace it. If the book was a hardback, it will be at that cost. If the book was a paperback, it would be at that cost.

5.) Can my child check out more books if they have already reached their grade-level limit?

All students are able to borrow from our "Free Borrow" section when they reach their guideline number.

6.) How/when are books returned?

Books are returned on scheduled media resource days. To better manage the book return process Media staff will deliver a Book Return Cart to each classroom **one day prior** to the class scheduled visit. This visual reminder, for teachers and students, will move materials more efficiently.

7.) Can parents, grandparents or guardians visit the library?

Yes! We encourage this! Family members are welcome during the school day. Family members may check out up to three books at a time. We are always glad to make suggestions and help you find what you are looking for. Be sure to complete the essential forms prior to your visit.