

Mason Elementary School
 207 Mason Manatee Way
 St. Augustine, FL 32086
 (904) 547-8449
 Melinda Stevens, Director

Be sure to print & sign this form and bring it with you at the time of registration.

**OTIS A. MASON ELEMENTARY SCHOOL-VPK
 EXTENDED DAY CARE PROGRAM 2018-2019
 Hours of Operation: Close of school day until 6:00pm**

FEE INFORMATION:

Otis A. Mason Elementary School provides extended day care to assist parents who need after school child care. This program is totally self-supportive. This program does not receive funds by District, State or Federal agencies. Your payment is the sole source of funding. According to the Florida Constitution (Article VII Section 10), **ALL FEES MUST BE PAID IN ADVANCE OF SERVICE.** Payments are due **EVERY MONDAY. There is an annual registration fee of \$50.00 per child plus 1st and last week tuition.**

Weekly Rates	HOURS*	First Child	Second Child	Third Child
Non-School Board Employees	11:30—3:00pm 11:30—6:00pm	\$55.00 \$105.00	\$40.00	\$40.00
School Board Employees	11:30—4:30pm	\$55.00	\$40.00	\$40.00

TEACHER WORK DAYS: \$15.00 per child. Hours on those days are 7:00—5:00pm.
 (Not In-service days) *Child needs to bring their own lunch.

**PARENTS WILL BE CHARGED \$1.00 PER MINUTE
 FOR LATE PICKUP.**

- All parents must sign their child/ren out daily.
- If there are any changes in your child's pick-up, arrangements **MUST BE PUT IN WRITING** to the office.
- All checks are to be made payable to *Mason Elementary School (MES)*.
- A **late fee of \$10.00** will be automatically charged for any payment made after **Monday**.
- Any family needing subsidized child care may apply for funds through *Episcopal Children's Services*.

PARENT SIGNATURE: _____