

Otis A Mason Elementary School

School Advisory Council Meeting – Media Center

Tuesday September 13, 2016 3:30pm

CALL TO ORDER:

H Bartlett calls meeting to order @ 3:33.

Approve Agenda for Meeting:

H Bartlett calls motion to approve the agenda of today's meeting. Jessica Harris motions. Motion was seconded by L Porter.

H Bartlett: Agenda needs to be amended to add Cochairman and Secretary-

H Bartlett calls motion to amend agenda adding Virginia Jones as secretary, Torei Austin as Co-chair. Motioned by Jessica Harris. Motion seconded by McManus. It was approved by the committee.

Review and approve minutes from May 17th, 2016 meeting:

H Bartlett- Meeting notes from May 17, need to be approved. Mrs. Harris motions to approve the minutes. Mrs. Doerr seconds the motion. Motion was carried to approve the minutes of the May 17th notes.

Introductions:

Mrs. Austin and Ms. Bartlett

Members introduce themselves:

Jessica Harris, LaShonda Porter, Lina Feaster, Kim McManus, Angelica Moreno, Catrena Mitchell, Cindy Blevins, Ashlee Doerr, Ana Williams, Donna Donovan, Yvette Cubero-Gonzalez, Natasha Kohlmann, Laura Strauss, Deborah Crupi, Virginia Jones, Mary Kobryn, Dawn Onstott, Mitch Gurick, Christine O'Connell

Discussed picking voting members, deciding if based on low attendance that all those currently in attendance will be the approved voting members.

H Bartlett calls a motion to approve voting change. Harris motions to approve change. Doerr seconds motion all attendees to be active voters. Motion approved by all.

Question regarding voting from J. Harris... is there a percentage of votes needed to approve or is it just majority. T Austin answers... majority rules, ties are dropped and revote must happen. 51% of members must be present for voting to occur.

Vote on secretary and treasurer:

H Bartlett calls a motion to vote for Torei Austin as co-chair. Motioned by C Blevins. Crupi seconds the motion. It was approved by the committee.

H Bartlett calls a motion to vote for Virginia Jones as secretary. Motioned by m Kobryn. J Harris seconds the motion. It was approved by the committee.

Treasurer carries over as it was voted on and approved on at the May 17th 2016 meeting. Treasurer Melody Downey will remain in her position. **Vote on proposed meeting schedule for 2016-17 school year:**

T Austin asks committee if they have any questions about the meetings and their dates. No questions were asked.

T Austin calls for a motion to approve this year's meeting schedule. J Harris motions, Doerr and Blevins second. Motion was approved by the committee.

Review of SAC by Laws and Purpose of SAC:

H Bartlett shows slide show from district. H Bartlett reads over responsibilities, sunshine law (T Austin), SAC Composition (H Bartlett), establish and maintain by laws (T Austin), needs assessment (H Bartlett), school recognition funds (T Austin).

Review SIP Draft:

T Austin explains 2016-17 SIP. Tells committee that Nigel Pillay, Donna Donovan, Angela Redmon, and Yvette Cubero-Gonzalez have been working on this draft. A copy of the goals and action steps was given to each member when they first came in to the meeting room.

Y Gonzalez identified the three goals on the plan, increase in student achievement in math, ELA and science. Developing the action plan: PD opportunities are being given, CAST are coming into our school to help teachers dig deeper into the standards. Yvette will be working on DATA chats with teachers. Summary of improvement plan over.

D Donovan explains that the plan is formatted from a template that legally has to be used.

H Bartlett asks if there are any questions about the SIP.... Doerr says science has been a big hit in her house!

Financial Report:

H Bartlett states that the financial report shows a total of \$4,482.82 as current funds. States that the purchase of ScienceFlix was approved last year; however, the money has not been pulled out of the account as of yet. As soon as it is pulled out the remaining balance will be \$4,328.89.

T Austin shows members the form that must be filled out in order for staff to use/ask for SAC monies. Activities must to benefit EVERY student.

H Bartlett motions to approve Financial Report. Porter motions. A Moreno seconds the motion. Committee approves the motion.

Principal Updates:

Mr. Pillay was going to speak, he is not present as he was at a district meeting.

D Donovan takes the floor shares: Principals notes- PTO has been smooth sailing, car wash, spirit night, manatee cart, have all been wonderful events and fund raisers. Mr. Pillay is very happy to see everyone is working as a team.

Reminder that Title 1 Night is September 29th.

We have quite a few great clubs happening this year including, Good news Club, Girls on the Run, All Pro Dads, Boy Scouts, Green Club.

Initiatives to support learning- SIP GOALS, thanks SAC for Scienceflix purchase, purchase of BAW.

D Donovan tells committee about the purchases of other Being a Writer, Making Meaning, and Being a Reader Kits. IReady has also been purchased for the school.

Question by McManus: What is the Green Club? Answer by D Donovan: It is a new club being sponsored by Mrs. Rayner in which students will come up with their own initiatives.

New Business:

PTO President C Blevins reaches out and asks for volunteers. Thanks Kim, Amanda, and Sandra for their help with Manatee carts, spirit night, and carwash. States that fall festival will be held on October 15th from 4-7, PTO is also looking for volunteers for this. Spirit wear will remain on sale.

D Donovan - St Johns county super intendent sent letter informing everyone about a focus group, which was created to have communication with district and community members to share information related to educational issues. If anyone is interested, the first meeting of this focus group will be tomorrow at Fullerwood starting at 9:00 A.M.

Chasity James is introduced to the committee.

Austin Calls for questions. No questions are brought forth.

H Bartlett calls for a motion to approve adjournments. M Kobryn motions. L Porter seconds. Meeting is adjourned.