



## *OTIS A MASON ELEMENTARY SCHOOL*

### **School Advisory Council Meeting- Media Center**

**Tuesday September 12, 2017 3:30pm**

Call to Order-

Members present at this meeting: Staff SAC members- Jordyn Barrett, Anna Sabate, Deb Crupi, Virginia Jones- Secretary, Leslie Bendt, Laura Strauss, Wanda English, Mary Kobryn, Jaime Swanson, Nigel Pillay- Principal, Hannah Bartlett- Co-chair, Torei Austin-Co-chair, Natalie Gitto-Assistance Principal, Heather Rawlins, Britani Parkman. Parents and community members Jessica Harris- Treasurer, Lina L. Feaster, Kim McManus, LaShonda Porter, April Wallace, Julia Orellana, Chasity James, Elizabeth Hurts, Michele Handley.

#### Introductions

T Austin welcomes everyone to the meeting. Introductions of co-chairs are made. T Austin explains requirements for being a SAC member.

H Bartlett requests a motion to begin tonight's SAC meeting. McManus calls for a motion, Crupi seconds the motion. All members say aye, meeting commences.

#### Vote on new members, secretary and treasurer

T Austin talks about our need to reelect our SAC officers. She states that Jenny Jones was secretary last year and would like to vote for her to be our secretary again. T Austin calls for a motion to approve the voting in of Jenny Jones. Laura Strauss calls the motion, Jessica Harris Seconds. All say aye, the vote is approved.

T Austin states that Harris was our treasurer last year and has agreed to do it again. T Austin asks if anyone would like to suggest a new treasure, all members say no. T Austin requests a motion to elect Jessica Harris as our SAC treasurer. Anna Sabate motions, Oriana seconds. All say aye. Jessica Harris is elected as out SAC treasurer.

#### Approve Agenda for meeting

Members review SAC schedule for 2017-2018 school year as well as today's agenda.

Hannah Bartlett requests a motion to approve tonight's agenda. Jessica Harris calls for the motion Wanda English seconds. All members say aye. Agenda is approved.

□ Review and approve minutes from May 9, 2017 meeting  
All members review minutes. No discussion was had. Austin calls for motion to approve the May 9<sup>th</sup>, 2017 meeting minutes. Mary Kobryn calls for a motion, Deborah Crupi seconds the motion. All members say aye. Motion to approve minutes approved.

□ Vote on proposed meeting schedule for 2017-18 school year  
All members review meeting schedule for 2017-18 school year. Member Jessica Harris asks if we will no longer have our two evening meetings. T Austin explains that it has been discovered that the two evening meetings are not a requirement, and that at our last meeting we discussed and voted on whether to have those night meetings or not. At that time all members agreed we did not require those night meetings. Hannah Bartlett requests for a motion to approve proposed meeting schedule. Jessica Harris calls for the motion, Wanda English seconds the motion. All members say aye. Schedule is approved.

□ Review and revise SAC bylaws and the purpose of SAC  
Hannah Bartlett has all review SAC bylaws. No discussion is had. Hannah Bartlett calls for motion to keep SAC bylaws and the same from the 2016-2017 school year. Elizabeth Hurts calls for motion, Mary Kobryn seconds the motion. All members say Aye. Motion carries to approve the SAC bylaws.

Hannah Bartlett and Torei Austin walk members through district PowerPoint describing SAC.

Dr. Pillay mentions to members that our surveys for accreditations are out there, and these fall surveys will take the place of the needs assessment survey that is typically done in the spring.

□ Review SIP Draft  
Hannah Bartlett reviews SIP Plan goals. Last year these goals were focused on student achievement in math and reading for our lowest quartile students. As well as to increase student achievement in science. As a council we will add to and make changes to this plan during the 2-17-2018 school year. This plan can currently be found on the school website

#### □ Administer SAC composition survey

Torei Austin explains that our SAC member composition should reflect that of our student body which is why we take the SAC composition survey. She insures all members that this survey is confidential and is shredded after the data has been collected and typed into the necessary forms by herself and Hannah Bartlett. All members review the confidential composition questionnaire. All members complete the survey and Hannah walks around to collect.

#### □ Financial Report

Harris goes over our standings for our SAC account. She states that we currently have \$4446.86 in our account, some of which may be reserved for travel funds meaning that not all of this money is usable for requests.

#### □ Principal Updates-Nigel Pillay

Dr. Pillay Presents PowerPoint with principal updates.

Projected growth was supposed to be 630 pre-k-5 actually 582 without pre-k numbers. Numbers have dropped. We are currently around 619

Member asks if growth is a goal for our school. Dr. Pillay states that no it is not a goal, but with the new developments being built that is a reality for our school in the future.

Elizabeth Hurts asks how this information would be used by school for employment purposes. Dr. Pillay explains that yes, the projects are used to help us know how many staff members we will need to serve our students.

Dr. Pillay reviews FSA data from previous school years. Explains that this year we have earned a rating of a B school and gain 65 growth points from the previous year. Tells members that we were the elementary school with the most growth!

Dr. Pillay also thanks Natalie and the iReady Lab Camp team for their efforts last year. Their efforts allowed for our school to be a Little Red School House Award recipient for "Assessment and Monitoring: iReady Intervention Program." This program is to help those students who are struggling to reach their potential, and have seen a great deal of growth through it. We are already starting again for this year!

Next steps for this school year, we will be keeping our focus on ELA proficiency, ELA and Math Learning gains, and ELA and Math learning gains for the lowest 25%.

We are unique as we are the only school in the district to have an ALL pro dad chapter.

Our theme is Star Wars.

Other great happenings in our school:

Character counts, AVID, Student Council, basketball, cheerleading, girls on the run, stem club, running club, good news club, chorus, blessings in a back pack through catholic charities (67 families being served).

Nigel passes around Vision and Mission statement that was altered and created over the summer. We want to live this!

Tomorrow is Dad's walk your kids to school day. This is a national holiday, we have sent info out about this and want as many to participate. Huge thank you to Dunkin Donuts who have donated 10 dozen donuts for this event!

This year we are proud to congratulate our TEACHER OF THE YEAR-Jennifer Hughes 4<sup>th</sup> grade teacher and ROOKIE TEACHER OF THE YEAR- Joseph Thomas!

DEC 7 Avid multicultural night around 6:30. Each grade level will create projects about countries around the world. Our art teacher Max Vinzant will be displaying art from the grade levels. 5<sup>th</sup> grade will be performing. Also, Mason's 25<sup>th</sup> anniversary celebration will be celebrated that night. Reaching out to the community asking for anyone who may have been here in the opening days of Mason, this will include Mr. Otis Mason!

□ New Business-

Introductions of the room. All member introduces themselves!

□ Adjourn

Hannah Bartlett calls for motion to adjourn Dr. Pillay motions, Crupi seconds. All say aye. Meeting is adjourned.