

**OTIS A MASON ELEMENTARY SCHOOL
REGISTRATION REQUIREMENTS**

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REGISTRATION

Welcome to Otis A. Mason Elementary School. The following information **must** be provided before your child can attend school.

Please note: We cannot accept your child's enrollment forms if you do not have all of the required documents below with you when you enroll them for school.

REQUIREMENTS:

Proof of Residence:

Two proofs of residence must be provided. Acceptable proof is 2 of the following: Electric bill, Water bill, Lease or Rental agreement, Mortgage Statement, Closing Statement, Cable bill or Insurance Bill.
Phone bills or Driver's License will not be accepted.

Birth Certificates:

You must present an state original birth certificate. We will make a copy and return the original to you.

Physical Examination:

A physical examination **must** be completed within the last 12 months for it to be valid. (12 months prior to the date of your child's enrollment. – i.e., enrollment date is Aug. 23, 2011 – Physical must be between Aug. 24, 2010 and Aug. 23, 2011 to be valid.)

Immunization Certificate:

You will need to provide the Florida Immunization Certificate (Blue - HRS Form 680). This form can be obtained from your physician or from the Public Health Department which can be reached at 904-825-5055.

Kindergartners & all students entering Florida schools for the first time are required to have the following:

5 doses (DPT) Diphtheria, Tetanus, Pertussis	2 doses (MMR) Measles, mumps, Rubella
4 doses Polio Vaccine	3 doses Hepatitis B vaccine series
2 doses Varicella (chicken pox) vaccine	

Social Security Number:

Please present the original card for us to make a copy. We will return the original to you. You are not required to provide this to the school, but this number will follow your child's school records from Elementary school through College.

Final Report Card:

If you child was previously enrolled in another school before coming to OMES, please provide a copy of your child's latest report card.

Kindergarten students must be 5 years of age on or before September 1, 2011.

First Grade students must be 6 years of age on or before September 1, 2011.